



Von's United Beverage Company

675 GALLERIA DRIVE EXTENSION, JOHNSTOWN, PA 15904-7119

PHONE: (814) 535-7641 FAX: (814) 536-2450

APPLICATION FOR EMPLOYMENT

Von's United Beverage Company is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability, handicap, or veteran status.

PERSONAL:

Name _____ Date ____/____/____
Last First Middle

Address _____
Number & Street City State Zip Code

Position Sought _____ Full Time ___ Part Time ___

Date Available ____/____/____ Salary Desired _____ Phone Number (____) _____

Are you 18 years of age or older? ___ Yes ___ No

Are you legally eligible for employment in the United States of America? ___ Yes ___ No
(If offered employment, you will be required to provide documentation to verify eligibility.)

EDUCATION:

High School: Number of years completed. (Circle one) 1 2 3 4 Diploma ___ Yes ___ No GED ___ Yes ___ No

School(s) _____ City _____ State _____

College and/or Vocational School: Number of years completed. (Circle one) 1 2 3 4

School(s) _____ City _____ State _____

Major _____ Degree(s) earned _____

Other Training or Degrees:

School(s) _____ City _____ State _____

Course _____ Degree or Certificate earned _____

Professional License and/or Membership:

Type of License(s) / Certifications held _____

State of Pennsylvania License Number _____ Expiration Date ____/____/____

Other Professional Memberships _____

SKILLS:

Office: Word Processing: _____ Microsoft Word _____ Word Perfect _____ Other _____

Software Skills: _____ Access _____ Microsoft Excel _____ PowerPoint _____ Other _____

RECORD OF CONVICTION:

During the last ten years, have you ever been convicted of a felony?

_____ Yes _____ No If Yes, please explain the circumstances: _____

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age at date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.)

EMPLOYMENT: List your current or most recent employer first, including U.S. Military Service.

May we contact your current employer? _____ Yes _____ No

If any employment was under a different name, indicate the name _____

(1) Employer _____ Address _____

Telephone (____) _____ Position held _____ Employment dates: From ____/____/____ To ____/____/____

Salary _____ Supervisor's name _____ Reason for leaving _____

Duties _____

(2) Employer _____ Address _____

Telephone (____) _____ Position held _____ Employment dates: From ____/____/____ To ____/____/____

Salary _____ Supervisor's name _____ Reason for leaving _____

Duties _____

(3) Employer _____ Address _____

Telephone (____) _____ Position held _____ Employment dates: From ____/____/____ To ____/____/____

Salary _____ Supervisor's name _____ Reason for leaving _____

Duties _____

Have you ever been discharged or asked to resign from a job? _____ Yes _____ No

If Yes, please explain circumstances _____

REFERENCES:

PROFESSIONAL

(1) Name _____ Address _____

Phone (____) _____ Title _____

(2) Name _____ Address _____

Phone (____) _____ Title _____

PERSONAL

(1) Name _____ Address _____

Phone (____) _____ Relationship _____

(2) Name _____ Address _____

Phone (____) _____ Relationship _____

APPLICANT CERTIFICATION AND AGREEMENT

- I hereby certify that the facts set forth in the above application are true and complete to the best of my knowledge and authorize Von's United Beverage Company to verify their accuracy and obtain reference information on my work performance. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably.
- I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in not being considered for employment, and if not discovered by Von's United Beverage Company until after my becoming employed, is grounds for and may result in my immediate termination.
- I authorize Von's United Beverage Company to communicate with persons listed as references, former employers, and any others with whom this company can check. I agree to hold such persons harmless with respect to any information they may give about me.
- If employed, I agree to engage in no outside activities which would involve a material conflict of interest with, or which reflect adversely on Von's United Beverage Company. I understand this decision is to rest with Von's United Beverage Company.
- If employed, I agree to hold in strictest confidence any information concerning Von's United Beverage Company, its Insured, and its Agents which may come to my knowledge.
- I understand that completion of this Application for Employment does not guarantee that I have been employed by Von's United Beverage Company.
- I understand that Von's United Beverage Company requires the successful completion of a urinalysis for drug testing purposes and/or an alcohol test, a post offer physical examination and a criminal background check as a condition of employment. By submitting this
- I understand that Von's United Beverage requires that all employees whose employment requires driving motor vehicles and that employment is conditional on a clean or acceptable driving record. By submitting this application, I consent to Von's United Beverage running pre-employment and subsequent MVR's at their discretion.
- Application for Employment, I hereby consent to these tests and investigations, at Von's United Beverage Company's discretion.

By signing below, you are declaring to have read and understand all of the terms of the above agreement.

Signature of Applicant _____

Date ____/____/____